

**TOUR INFORMATION**  
**Dubuque Spartans Football**  
**Spain 2014**



**American Football Worldwide**

**Player Tour Includes:**

- Round-trip Airfare O'Hare to Barcelona
- All Overnight Accommodations (7 nights plus Overnight Flight)
- Breakfast Daily, 2 Lunches, 5 Dinners
- Multiple Guided Sight-Seeing Tours (see specific tour itinerary)
- All Transportation Between Scheduled Tour Destinations
- Select Entrance Fees (some admissions opportunities at personal option)
- US Football Ops Coordinator
- Arranged Team Practices per Coach
- Football Game and/or Scrimmage Against Foreign Club or National Team
- Tour Souvenir

**STUDENT-ATHLETE Registration Procedure & Payment Schedule**

- ✓ *Read this entire document noting tour inclusions, payment schedule, potential expenses and cancellation policy.*
- ✓ *Fill out the **Student-Athlete Registration Form** and turn it in to your coach at the time he designates. You are considered 'deposited' for the tour.*
- ✓ *On November 23, 2013 an additional \$400 is due from each potential traveler in fund-raised donations or payment (\$50 of this amount is non-refundable if traveler cancels). See fund-raising opportunities and potential tax-deductible contributions information below.*
  - ✓ *On December 15, 2013 an additional \$1000 installment in fund-raised donations or payment is due.*
  - ✓ ***Payment in full** (\$3270 Cash/\$3435 Credit) is due **February 7, 2014***

**Family Member Tour Participation - Registration Procedure & Payment Schedule**

- ✓ Fill out the **Family/Coach Registration Form** (available on website) and return with a deposit of \$150 asap (\$50 non-refundable if traveler cancels)
- ✓ Non student-athletes are NOT eligible for Tax-Deductible Donations
- ✓ Make a second installment payment of \$850 by December 1, 2013
- ✓ **Tour Payment in full** (\$3390 cash/\$3560 credit; *plus an additional \$590 if a Single Supplement chosen*) is due **February 7, 2014**.

Parent/family participation is encouraged. Tour participants will share in all tour aspects except differences in football component. *Please note that this tour requires walking some distances. You should be in good health, able to climb stairs and walk on uneven ground.*

**Tour Pricing Clarifications**

- **Tour pricing is based on double occupancy** and based on airfare, land costs and rate of exchange. Single supplements for this tour add an additional \$590 to the cost.
- **The prices are valid until September 30, 2013.** Afterwards we will attempt to book additional travelers at the same price or the best rates available at that time. Current pricing will be communicated before booking.
- All pricing includes taxes and fees and are subject to change if taxes and fuel surcharges are raised.

**Fund-raising Opportunities:**

- A list of ideas that student-athletes can utilize to fund-raise and defray costs for this trip is available.
- **American Football Worldwide Education Foundation (AFWEF)** - We suggest student-athletes and their parents strongly consider this non-for-profit corporation as a vehicle through which to request donations be made that can be designated directly to pay for the direct expenses of a student-athlete participating in this international amateur athletic competition trip. Currently, the AFWEF is applying for 501(c)(3) status with the IRS that appear in compliance with federal regulations and other rulings. If granted donations will qualify as a charitable contributions and may be tax-deductible to the donors.

### **Additional Preparation & Potential Expenses:**

- **Passports** – If you do not have one *please secure one by the end of the year*. Applications are available at your local post office or visit [http://travel.state.gov/passport/get/get\\_4855.html](http://travel.state.gov/passport/get/get_4855.html). Every traveler must be in possession of the appropriate documentation months prior to departure. We must have a copy of the ID page of your passport by March 15, 2014. Airlines can charge fees for ticket changes due to names not in compliance with official passport names. If your passport ID page is not in as requested airline charges will be passed along to the traveler.
- **Additional Meals, Souvenirs & Tips** – After consultation with your head coach, though a fair percentage of our tour is scheduled taking in the major tour highlights of Barcelona this tour is also balanced with ample unstructured time allowing you to tour as you wish as well as dine in small groups while sampling local fare that may be of interest to you. You will have to purchase several lunches and two dinners at your own expense. Please consult the particular tour itinerary once finalized. In addition, you need to budget for souvenirs you wish to purchase. Lastly, tipping for services including bus transportation and tour guides is customary.
- **Additional Baggage Information:** After trip confirmation you will be informed of a typical travel ‘packing list’ and how to do this with one checked bag and allowable carry-on items such that no additional costs are incurred. However, not following these instructions can lead to extra charges for baggage that will be incurred at the traveler’s expense. Please consult the airlines baggage requirements on their website.

### **Travel Insurance:**

- Travel insurance is a part of the charge and fees for student-athletes.
- *Non-student athletes will be required to purchase travel insurance through our tour coordinators at Gullivers Travel. Packaging is customarily priced based on age brackets. See contact information below and make arrangements through Marsha Holmes.*
- To qualify for an insurance refund, criteria of the travel insurance policy must be met. For further information visit our website ([www.americanfootballworldwide.com](http://www.americanfootballworldwide.com)) for insurance terms and coverage.

### **Cancellation Policy & Penalties:**

- After registration and the initial installment payment of \$350, \$50 is non-refundable if the traveler cancels. After December 16, 2013, an additional \$250 of deposited amount is non-refundable. After January 15th due to airfare commitments a total of \$1500 is non-refundable. After February 7th, 2014 all amounts deposited are non-refundable. However, a traveler who has to cancel can seek someone to take their place but will incur the applicable change fee and any single supplemental fee that is caused by their not traveling.
- To qualify for a ‘refundable’ cancellation, a written/e-mail request must be made in accordance with the terms above to Jim Barnes prior to the dates above by dated email or postmarked letter.
- To qualify for an insurance refund, criteria of the travel insurance policy must be met. For further information visit our website ([www.americanfootballworldwide.com](http://www.americanfootballworldwide.com)) for insurance terms and coverage.

### **Contact Information**

Jim Barnes, American Football Worldwide; [jb@americanfootballworldwide.com](mailto:jb@americanfootballworldwide.com); 309-781-7274

Marsha Holmes, Gullivers Travel, [marshaholmes@gulliverstravel.com](mailto:marshaholmes@gulliverstravel.com); 309-762-8800